

**Town of Hampton Falls
Joint Loss Management Committee**

Minutes for May 21, 2019

Present: Fire Lt. Alexis Garrant, Building Inspector Mark Sikorski, and Librarian Barbara Tosiano,

Meeting convened at 10:00 am.

Action Items:

Approval of minutes of Feb. 19, 2019 Meeting.

Status Updates:

No injuries were reported.

The Public Safety parking lot still needs repairs to potholes which have increased in size and number. The yellow handicapped curbing was repaired, but is still a hazard.

Town Hall needs an additional smoke/heat alarm on the landing of the stairway going up to the second floor.

Action Items:

The committee will send a letter to the Select Board requesting repairs to the holes at the Public Safety Building parking lot.

In the fall, the committee will review the drainage from the swale between the Library and the Public Safety parking lot. Last winter, water collected and pooled in the Public Safety Building parking lot.

The Town Safety Policy, approved in 2017, needs to be reviewed every two years. Barbara Tosiano contacted the Department of Labor for updates and effective dates which will need to be included. The Department of Labor did not respond to the initial email. Barbara will contact them again.

Our next meeting is scheduled for **August 20, 2019 at 10:00 a.m.** at the Library.

The meeting adjourned at 10:40 a.m.

Respectfully submitted,
Barbara Tosiano, Secretary
Joint Loss Management Committee